



*Italian Embassy
Tripoli*

BUSINESS VISA

1. Entry visa application form.

Application form duly completed and signed (in case of minors, signature of parental authority/legal guardian) and dated. *Link application* [Ara/Ita](#) o [Eng/Ita](#).

2. Recent photos.

Size 3.5 cm x 4.5 cm, white background, please check the specifications at ICAO. [*Link Requirements photograph ICAO - [Ita](#) / [Eng](#)*].

3. Original Passport [*Link Extract Article 12 Regulation (CE) 810/2009*].

Passport valid up to three months after the expiry of the requested visa, issued less than 10 years ago, at least 2 free pages.

4. [Invitation letter](#) and commercial registry of the Italian company. Invitation of the company should be as follow:

- Signed by the authorized person by the company with a Copy of ID card;
- Mention the name and surname of the person who inviting, mention the expected duration of the stay, the purpose of the stay, address during the stay and who taking charge of travel and accommodation expenses.

5. Reservation return ticket and hotel booking or declaration of hospitality.

6. Travel medical Insurance.

Travel medical insurance covering a minimum of 30.000 euro for emergency hospitalization repatriation expenses during the whole travelling period, valid throughout the Schengen area. [*Link Extract Article 15 Regulation (CE) 810/2009*].

7. Documents related to the proof of the professional status:

In case of an Employer or trader:

- a. Business registration certificate ministry of Economy companies and status,
- b. Commercial license of the current year,
- c. Personal or company bank statement for the last three months,
- d. Real estate certificate and other income.

In case of an independent:

- a. Letter from the company in which he works to specific the functions performed and the date of employment,
- b. Salary certificate,
- c. Travel order that instructs the person to travel to Italy on behalf of the company with the following scope,
- d. Personal or company bank statement for the last three months,
- e. Real state certificate or other income,
- f. Commercial registry certificate of the company and status.

In case of free profession :

- a. Profession card of the current year,
- b. Commercial license of the current year,
- c. Personal bank statement for the last three months,
- d. Real estate certificate or other income.

Other documents: Real estate certificates, landowners and different income.

Attention: to be easy the management file you have to submit all documentation already cited as follows: copy + original in vision, as the order of the list, all documents that in Arabic language have to be translated into Italian or English language.

Legislation reference:

Article 14 of the visa law and attachment II of the visa law

Part II point 6 of practical handbook and attachment 14 of the practical handbook

Interministerial decree 850/2011, attachment A point 2.

Italian Embassy reserve to request further documents if that's required for the practical assessment.